



**St'at'imx Tribal Police Board
Regular Board Meeting Minutes
Thursday February 17, 2022
10:00 hours via ZOOM
879 Main Street, Lillooet, BC**

PRESENT BY ZOOM:

Chief Dean Nelson
Rebecca Barley, CHAIR
Howard "Howie" Smith
Henry "Hank" Williams
Patricia "Trish" Andrew
Genevieve "Genny" Humphreys
Verne Adrian
Raquel Kane
Pauline Michell, VICE CHAIR
Jane Sam

Lil'wat Nation
N'Quatqua
Samahquam
Skatin
Sekw'el'was
T'it'q'et
Tsal'alh
Ts'kw'aylaxw
Xaxli'p
Xa'xtsa

Deborah "Dee" Doss-Cody
Pam Lancaster
Shireen Sumariwalla

STPS Chief Officer
STPS Finance Clerk
STPS Executive Assistant to the Board

GUESTS AND DELEGATION BY ZOOM:

Peter Lepine

Peter Lepine Professional Services

10:07 hours - Meeting called to order by board member Rebecca Barley, Chair;

Item #1: Adoption of Regular Board Meeting Agenda for February 17, 2022

Motion #1 2022-02-17:

Moved by STPS board member Trish Andrew, second by board member Chief Dean Nelson, to approve the regular meeting agenda of February 17, 2022 with the addition of a presentation by Chief Dean Nelson regarding the Assembly of First Nation (AFN) Task Force on First Nation Policing. **All in favour/CARRIED.**

Item #2: Approval of Regular Board Meeting Minutes of January 20, 2022

Motion #2 2022-02-17:

Moved by STPS board member Trish Andrew, second by board member Raquel Kane, to approve the minutes of January 20, 2022. **All in favour/CARRIED.**

Item #3: Approval of In-Camera Meeting Minutes of January 20, 2022

Motion #3 2022-02-17:

Moved by STPS board member Chief Dean Nelson, second by board member Trish Andrew, to approve the in-camera minutes of January 20, 2022. **All in favour/CARRIED**

Item #4: Peter Lepine Report

- Peter prepared 12 policies that are currently being reviewed by the Policy & Governance Committee; he worked with the Human Resources Committee Chair on pending matters; he also supported the Chief Officer in operational matters; he communicated with the BC Ministry of Public Safety & Solicitor General about the STPS' standing on providing board training to police board members as well as on recruiting;

Item #5: Committee Reports

5.1 Finance Committee

a) The committee met on February 14, 2022 to discuss the 3rd Quarter Budget; they report that the budget is on track; the Chair advises the Board to be diligent with increased costs; the committee will meet via Zoom on February 22, 2022 at 1:00 PM;

5.2 Policy & Governance Committee

a) To date the committee has received 12 more policies to review and one Directions document from Peter Lepine; 1/3 of these policies were simply date changes; 2 policies had only minor changes made to them; the committee will meet via Zoom on February 24, 2022 at 3:00 PM to review the policies; another meeting will be required after the March 17, 2022 regular board meeting;

10:22 hours – Board member Howie Smith joins the meeting via Zoom;

5.3 Human Resources Committee

a) no report;

a.4 Special Purposes - Website Committee

a) Website update; so far, Online reporting has not had a single case generated; the last 6 months of minutes are available on the website; viewers can request older minutes that have been archived; the older minutes were removed in order to work around the free version's limited data capacity; focus was given on how the website appears on mobile phones; the Services, In the Communities, Community Liaison Officers, the Picture Gallery and the Badges & Patches webpages are now formatted and the What's New, Press/News/Photos webpages are

as well; on the Badges & Patches webpage a Button has been inserted to allow viewers to request a patch; photos have been added to almost every page; the copyright signature and the STPS quote is at the foot of almost every page; the Report a Crime webpage had a stock photo added to it; Constable Isaac submitted some great photos and Constable McLaughlin also has been providing photos from her school visits; attempts have been ongoing to switch ownership of the Weebly hosted STPS website from a staff member's email to the board administrator's email;

b) Future Goals; to complete bios and upload all board member photos; at next in person perhaps photos can be taken; 6 photos are outstanding and 8 bios are outstanding; focus on how the website can make income with merchandise; upload a PDF to direct inquiries regarding SA stand alone police forces; consider a Friends of the STPS organization that can take on fund raising activities; when communities are solicited for the upcoming Strategic Plan consider joint promotion of the STPS website and online reporting on their websites through links and featured content;

c) Cloud Storage installation at Mount Currie office; Ali Uddin started the upload and began working with an Operations Assistant at the office to complete the task;

5.5 Special Purposes Committee - New Office Buildings

a) Mount Currie Office Building; a generator has been secured; Lil'wat has requested the province to extend the funding beyond March 31, 2022 to procure the generator; the STPS remains in discussion with telephone provider regarding necessary hardware to secure telephone lines; possible dates discussed to reschedule the Open House were St'at'imc Days in May or dates in June 2022;

b) Lillooet New Office Building; STPS Chief Officer toured the building on February 16, 2022; drywall, sanding and electricity has been installed; the STPS expects to move into the building in June 2022; ongoing communications continue with the RCMP and telephone provider to coordinate their schedule of installing equipment in the building;

Items #6: Assembly of First Nations AFN National Forum on First Nations Policing

a) Chief Dean Nelson met with the AFN Task Force on February 16, 2022; the STPS planned to write a letter for Chief Dean Nelson to present at the AFN National Forum on First Nations Policing dated March 16-17, 2022; the STPS falls under the designation of Program and is governed by the provincial Police Act but is not yet considered an Essential Service; the difference of categories effects the pay scale of officers working under a Program versus those working under an Essential Service;

Items #7: Employee Wellness & Morale Report

- a) Covid-19 has affected morale and is affecting staff schedules when a member's leave is pulled due to operational developments;
- b) Provincial health orders are expected to ease restrictions; staff meetings are planned to be in-person; last month's staff meeting was cancelled;
- c) Some staff planned to get involved with Cops for Cancer; the Chief Officer will look into insurance liability; she stated that the STPS will support events that other BC Police Organizations participate in; another event, a Polar Plunge, has been suggested;

Item #8: Recruiting Report by the Chief Officer

- a) The STPS has a tight time-line to consider an indigenous lateral hire with 30+ years experience; a local St'at'imc member has shown interest in applying as a recruit officer; this individual will be interviewed after a background check is performed; this candidate may be assigned to the south office;
- b) A recruit candidate has begun their training at the Justice Institute of British Columbia (JIBC) on January 10, 2022; another recruit officer will graduate from JIBC in March 2022;

10:50 hours – Board member Verne Adrian joins the meeting via Zoom;

10:51 hours – Board member Pauline Michell, VICE, joins the meeting via Zoom;

Item #9: Chief Officer's Report

- Please refer to the written report; all police agencies across BC have signed an MOU; the vehicles are getting fitted; the old SUV will be decommissioned and sold after the locking mechanism is deinstalled; the communities' schools have requested a ride-a-long policy where consent forms will be required; presentations at the school can still be offered without ride-a-longs; Pink Shirt Day will be on February 24, 2022; the STPS will have velcro patches designed with colours that match special days for ease of taking off and on;

10:51 hours – Board member Jane Sam joins the meeting via Zoom;

- The Chief Officer completed the provincial weekly covid reports on ticketing; the recruit is in Block 1 at JIBC; another recruit officer will complete Block 3 and graduate on March 11, 2022 and begin work in Lillooet; a presentation was made at the school to students in grades 4-7; various meetings took place; one officer was called back from leave due to staff shortage; provincial health order changes will follow with the STPS offices opening up; community reports have been completed; the STPS is planning canoe pulls to get the youth involved; at least one is planned before St'at'imc Days in May; there have been some submissions for the canoe-naming contest; a board member asked about the number of hours of training that a recruit officer

requires; also, a member enquired about the use canoe and its availability to community youth for camping trips;

Item #10: Board Chair Report

- The Board Chair attended the finance meeting; family matters kept her from the most recent board issues but she planned to be caught up soon;

Item #11: Executive Assistant to the Board Report

a) Monthly report for January 20, 2022;

Item #12: Correspondence & Information

- Outstanding emails this past month include the following; FNPGC report of their results from engagement on September 9, 2021; BCFNJC grand opening of their Justice Council; FOI request; request for Chair contact; request from another First Nations community seeking the steps to develop a self-administered police service; webinar schedule for 2022 from CAPG; September 7-11 CAPG conference in Saskatoon;

Item #13: New & Other Business

- BCAPB Zoom March 15, 2022 with the BCOHRC

Item #14: Public Question Period

- none;

11:22 hours In-Camera

11:27 hours Out of In-Camera

Item #15: In-Camera

- in-camera took place during this meeting from 11:22 hours to 11:27 hours;

Item #16: Motion to Adjourn at 11:30 hours on January 20, 2022

Motion #4 2022-02-17:

Moved by STPS board member Howie Smith, second by board member Verne Adrian, to adjourn the meeting at 11:27 hours on February 17, 2022. **All in favour/CARRIED**

Next meeting on Thursday March 17, 2022

Action Items

1	<u>Action Item #3 2022-01-20</u> Gift for Therese Nicholson	S Sumariwalla, Executive Assistant to the Board	Completed
2	<u>Action Item #1 2022-02-17</u> Finance committee meeting on Tuesday, February 22, 2022 at 1:00 PM	V Adrian R Barley, CHAIR R Kane H Smith D Doss-Cody, Chief Officer P Lancaster, Finance Clerk	Completed
3	<u>Action Item #2 2022-02-17</u> Policy & Governance committee meeting on Thursday, February 24, 2022 at 3:00 PM	Trish Andrew Rebecca Barley, CHAIR Pauline Michell, VICE Chief Dean Nelson Chief Officer Doss-Cody	Completed
4	<u>Action Item #3 2022-02-17</u> Decide on Open House date	Chief Dean Nelson Deborah Doss-Cody, CO S Sumariwalla, Executive Assistant to the Board	Ongoing
5	<u>Action Item #4 2022-02-17</u> Present letter to Assembly of First Nations' Task Force on First Nations Policing	Chief Dean Nelson	Ongoing
6	<u>Action Item #5 2022-02-17</u> Email members about the offices opening up again	Deborah Doss-Cody, CO	Completed
7	<u>Action Item #6 2022-02-17</u> Email members about recruit training hours	Deborah Doss-Cody, CO	Ongoing
8	<u>Action Item #7 2022-02-17</u> Email Samahquam and Lil'wat board members COP program information	Shireen Sumariwalla, Executive Assistant	Completed