



STL'ATL'IMX TRIBAL POLICE BOARD

Minutes Of Regular Meeting
Held on Thursday, Mar 16, 2023
10:15 to 11:56 hours via ZOOM
21 Scotchman Road, Lillooet, BC

Board Members Present:

Rebecca Barley, Board Chair	N'Quatqua
Henry Williams (11am joined)	Skatin
Howard Smith	Samahquam
Patricia Andrew	Sekw'el'was
Genevieve Humphreys	T'it'q'et
Fran Shields	Tsal'alh
Raquel Kane	Ts'kw'aylaxw
Jason Jacob	Xaxli'p
Jane Sam	Xa'xtsa

Board Members Absent:

Chief Dean Nelson	Lil'wat Nation
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Staff and Consultants Present:

Deborah Doss-Cody	STPS Chief Officer
Pam Lancaster	STPS Finance Clerk
Christina Leo	STP Board Executive Assistant
Peter Lepine	Peter Lepine Professional Services

Board Chair, Rebecca Barley, called the Regular Meeting to order at 10:15 hours.

1 - Adoption of Regular Meeting Agenda

Motion 2023-03-16-1

That the Stl'at'l'imx Tribal Police Board approve the Regular Meeting Agenda for Mar 16, 2023.

MOVED / SECONDED

CARRIED

2 - Approval of Regular Meeting Minutes

Motion 2023-03-16-2

That the Stl'at'l'imx Tribal Police Board approve the Regular Meeting Minutes of Feb 27, 2023 with corrections.

MOVED / SECONDED

CARRIED

3 - Approval of In-Camera Session Minutes

Motion 2023-03-16-3

The Stl'at'l'imx Tribal Police Board approved the In-Camera Session Minutes Feb 27, 2023 with corrections identified by Board.

MOVED / SECONDED

CARRIED

4 - Peter Lepine Report (verbal)

1. Worked with various IT companies regarding the installation of equipment in both police buildings.
2. Assisted the STPS regarding an Employment Standards Complaint. The Chief Officer will be providing an update on this matter.
3. Assisted the Chief Officer regarding a request from legal counsel for correspondence related to MOU's that are in place between the STPS and RCMP.

5 - Committees

5.1 - Finance Committee (verbal)

- a) March 11, 2023 the Finance Committee held a Q3 meeting. \$200,000.00 surplus this fiscal year.
- b) Annual report needs to be submitted to Public Safety Canada by 4pm March 17, 2023. Once the FINAL version has been approved, Pam Lancaster will submit FINAL report tomorrow.
- c) BDO Canada LLP: the auditor states there is a one time \$3,500.00 fee added to the 2022-2023 Audit for CAS 315 implementation that needs to be done this year for the audit. This is a one-time fee due to changes in legislation.

Motion 2023-03- 16-04

To appoint BDO Canada LLP to complete the 2022-2023 STPS Annual Audit, with the additional \$3,500.00 one-time fee.

MOVED/SECONDED

CARRIED

- a) STPS will seek out other options for Audit Services in the future. Pam will start the process in September, 2023.
- b) March 13, 2023: confirmation received for one-time funding for equipment upgrades. Funding to be spent by March 2024.

11:00 am Board Member Henry Williams joined the meeting via Zoom.

5.2 - Policy & Governance Committee (verbal)

No updates

5.3 - Human Resources Committee (verbal)

No updates

5.4 – Website Committee (verbal)

Updates to Website on hold until the new system is up and running.

5.5 - Special Purposes Committee - New Office Buildings (verbal)

New RCMP equipment is installed in the new office buildings and is working.

Murphy Construction has fixed most outstanding items with a few tasks left to complete.

6- Employee Wellness & Morale Report (verbal)

There are three constables working in the North and three constables in the South. The constables are getting tired and it is hard to find shift coverage. Sgt Austinson and Chief Officer Doss-Cody will be receiving the Valorous Service award in Victoria at the upcoming Police Honours Night, April 19, 2023 in

Victoria. The Chief Officer is in the process of arranging an all- staff meeting. Have to coordinate schedules to arrange a date.

7 - Recruiting Report by the Chief Officer (verbal)

Two recruits are in the final stages of the process: both to complete the Polygraph and Medical exams. Entry date for JIBC training is May 8, 2023 for both applicants provided they pass the remaining tests. Possible candidate for the September 2023 JIBC police training. The applicant is in the process of obtaining a drivers license and 1st Aid.

8- Chief Officer’s Report (verbal)

Finalizing the JIBC training/equipment funding.

STPS purchased a side-by-side quad with a delivery date of September, 2023. The funds are a grant from the Civil Forfeiture.

9 - Board Chair Report (verbal)

The Board Chair has a meeting on March 16, 2023 to get an update on legislature changes that would see all First Nations Police Organizations deemed an essential service. Update will be provided at the next STPS Regular Board meeting. The Board chair is planning on attending the First Nations Policing conference to be held in June 2023 in Sault St. Marie.

10- Executive Assistant to the Board Report (verbal)

a) The STPS outstanding annual report for 2021-2022 is due by March 31,2023.

Motion 2023-03-16-05

That the Stl’at’imx Tribal Police Board approve the final STPS Annual Report 2021-2022.

MOVED/SECONDED

CARRIED

11 - Correspondence & Information (verbal)

No correspondence and information reported.

12 - New & Other Business

Jason Jacob from Xaxli’p was provided information regarding an “Indigenous Policing 2023” workshop in Vancouver, May 31-June1, 2023. Pacific Business and Law Institute is offering this workshop.

Registration fee is \$1,467.75 and a \$200.00 discount will be applied if you register before May 1, 2023.

STPS Board member, Jane Sam, Xa’xtsa is concerned about the youth in her community. Jane Sam is awaiting a response from the Mount Currie, STPS office.

13- Public Question Period

No enquiries were made from members of the public.

14 - In-Camera Session

In-camera took place during this meeting from 11:23 hours to 11:56 hours.

15 - Motion to Adjourn

Motion 2023-03-16-06

That the Stl’at’imx Tribal Police Board adjourn the Regular Meeting at 11:57 hours.

MOVED / SECONDED

CARRIED

	Action Items		
1	<u>2022-09-15-1</u> Forward policies in their final PDF format to Police Services and to the Board	Peter and Christina	Ongoing
2	<u>2022-09-15-3</u> Create workplan for quarterly updates to the Strategic Plan 2023-2027	STPS Chief Officer/Peter	Ongoing
3	<u>2022-10-20-2</u> Pauline's Retirement & Kathy Minister to write Letter to Pauline	Gathering in May 2023 Ts'kw'alyaxw (Pavilion)	Ongoing
4	<u>2022-11-24-1</u> Emergency Planning - Communities	Chief Officer	Ongoing
5	<u>2023-01-19-01</u> RCMP MOU (RCMP IT and Radio Services)	Chief Officer Doss-Cody Pam Lancaster	Ongoing
6	<u>2023-01-19-02</u> Lease for New Office Building letter sent to T'it'q'et	Pam Lancaster Chief Officer Doss-Cody	Ongoing
7	<u>2023-01-19-03</u> Letter of Understanding with T'it'q'et (wording) Elder's Meeting	Pete Lepine Chief Officer Doss-Cody	Ongoing
8	<u>2023-02-27-01</u> Skatin Representative requests meeting with STP to discuss uninsured vehicles/drivers in community.	Chief Officer Doss-Cody	Pending
9	<u>2023-03-16-01</u> Chief Officer will meet with Jane Sam to discuss her concerns about the youth in her community; to find out why Jane did not get a response to the phone message she left at the Lil'wat STPS office.	Chief Officer Doss-Cody	Ongoing
10	Board Chair to respond to Employment Standards Complaint Office email: Federal or Provincial Employment Standards	Rebecca Barley	Pending

The next meeting was scheduled for Thursday, April 20, 2023, 10am online via ZOOM