



**Stl'at'imx Tribal Police Board
Regular Board Meeting Minutes
Thursday June 17, 2021 at 10:00 hours
Teleconference
879 Main Street, Lillooet, BC**

PRESENT BY CALL-IN:

Rebecca Barley, Chair	N'Quatqua
Howard "Howie" Smith	Samahquam
Patricia "Trish" Andrew	Sekw'el'was
Henry "Hank" Williams	Skatin
Verne Adrian	Tsal'alh
Raquel Kane	Ts'kw'aylaxw
Pauline Michell, Vice Chair	Xaxli'p
Jane Sam	Xa'xtsa
Deborah "Dee" Doss-Cody	STPS Chief Officer
Pam Lancaster	STPS Finance Clerk
Shireen Sumariwalla	STPS Executive Assistant to the Board

REGRETS:

Chief Dean Nelson	Lil'wat Nation
Genevieve "Genny" Humphreys	T'it'q'et

GUESTS AND DELEGATION BY CALL-IN:

Peter Lepine	Peter Lepine Professional Services
Constable Mitch Thevarge	STPS Officer
Constable Annessa Terry	STPS Officer

10:15 hours - meeting called to order by board member Rebecca Barley, Chair;

Item #1: Adoption of Regular Board Meeting Agenda for June 17, 2021

Motion #1 2021-06-17:

Moved by STPS board member Howie Smith, second by board member Jane Sam, to approve the regular meeting agenda of June 17, 2021. **All in favour/CARRIED.**

Item #2: Approval of Regular Board Meeting Minutes of May 20, 2021

Motion #2 2021-06-17:

Moved by STPS board member Trish Andrew, second by board member Raquel Kane to approve the minutes of May 20, 2021. **All in favour/CARRIED.**

Item #3: Approval of In-Camera Meeting Minutes of April 15, 2021

Postponed until in-camera meeting;

10:18 hours – board member Hank Williams joins the meeting via teleconference call;

Item #4: Peter Lepine Report

- consulted with the STPS Finance Officer and the Chief Officer regarding staff pay increase and helped with correspondence to staff; assisted Executive Assistant to the Board on the Board Manual update; participated with the Chief Officer on writing the job descriptions for office support staff; prepared 10 policies for the Policy & Governance Committee to date and sign-off then bring to the board for approval at the July 15, 2021 meeting; of the 10 policies, 2 will require more than a dated sign-off; other policies have been prepared but will be announced at the July 15, 2021 regular board meeting;

Item #5: Committee Reports

5.1 Finance Committee

- the committee did not meet in the last month; a meeting will take place before the end of July to review the 1st Quarter financials; once quarterly financial statements are approved by the Board then they will be uploaded to the website along with the respective regular board meeting minutes;

5.2 Policy & Governance Committee

- a meeting has been scheduled for Tuesday, July 6, 2021 at 1 pm to review the Board Manual, 10 policies, CAPG membership and to set another meeting date;

5.3 Human Resources Committee

- the Human Resources Committee suggested that Recruiting be a on-going line item on the regular board meeting agenda;

5.4 Website Committee

- the April board meeting minutes have been uploaded to the STPS website; regarding Online Reporting, two links will be placed on the STPS website; one link will provide a place where southern communities can report online; a second link will provide a place where northern communities report; Constable Annessa Terry has drafted an info sheet regarding Online Reporting; once its approved by the Chief Officer she will distribute it to the communities; Constable Terry's information will be uploaded to the website at the same time that the two links go live; the expected date of the two links going live on the STPS website is sometime in the first two weeks of July;

5.5 Special Purposes Committee (SPC) - New Office Buildings

a) Mount Currie New Office Building; the building construction has been completed since March 31, 2021; the RCMP are expected to transfer computers to the new building within three weeks; once they are in place the TOPS phone service can be connected; perhaps a request to Police Services at the Province can speed up the process of computer transfer and system implementation; board members are encouraged to tour the new building once provincial health restrictions are lifted with a grand opening suggested for the fall time; board members can email any stories and photos of the old building as an STPS office to the Executive Assistant; any bulletins and write-ups about the old office should start off with an introduction to the Watchmen program that pre-dated the STPS;

b) Lillooet New Office Building; ;

10:57 hours – board member Verne Adrian joins the meeting via teleconference call;

5.6 SPC - STPS Employee Wellness & Morale Committee

- none;

Items #6: Employee Wellness Report

- a pay/remuneration letter has been distributed to staff and has had positive responses; community liaison officers have been given “Trauma Bears” to provide to their communities in honour of the remains of 215 children at the Kamloops Indian Residential School; Kathleen Doss, Senior Operational Assistant at the STPS Lillooet office, adapted the BC Liquor Store bears with orange “215” tags for headbands; Indigenous Skills and Employment Training (ISET) Program is working towards a succession plan; members are taking AOL time; they are looking forward to the new offices; the transient quarters in Mount Currie have been well received by the officers; a Zoom account is being set up so no travel is required for staff meetings;

Item #7: Chief Officer’s Report

- refer to attached written report;

- **Updates;** the Memorandum of Understanding (MOU) between the STPS and the RCMP is ongoing; the STPS expects to gradually open the two offices with the upcoming Provincial Health Orders; the COVID report for violation tickets issued reflects the provincial mandate to not impose tickets on vulnerable persons but to educate them instead; the STPS community members fall under this demographic group; the Lower St’at’imx Tribal Council (LSTC) will not support financially the Transportation Upon Release of Custody program; the St’at’imc Chiefs Council (SCC) has yet to offer a reply regarding their financial input to the program; Stó:lō Nation will meet tomorrow at the STPS Lillooet office as the STPS builds relationships with other First Nation communities in BC who are considering their own tribal police service;

- **Training;** the new Recruit Constable has begun training at the Justice Institute of BC (JIBC);

- **Events;** T’it’q’et, Sekw’el’was and Xaxli’p communities held ceremonies in honour of the 215 children whose remains were found at the Kamloops Indian Residential School; ground breaking began at the new office building site in T’it’q’et; officers have filled out reports to detail issues occurring in liaison communities; as a result the STPS has initiated more check-stops and more

patrols in some communities; the five southern communities have experienced a 108% increase in calls to service; the five northern communities have seen a doubling of their files within the last four years; the province has funded counter-attack road-checks so STPS members will do overtime in the Hwy 99 corridor; Traffic Services had requested the STPS to join in Whistler road-checks; vandalism at the school in Xa'xtsa has prompted the Chief Officer to work with the south-stationed Sergeant in providing preventative information to the community;

Item #8: Board Chair Report

- the Board received apologies for her absence last month due to family health issues;

Item #9: Executive Assistant to the Board Report

a) Monthly report for May 2021;

Item #10: Correspondence & Information

- the Board sent flowers to board member Genny Humphreys to offer their condolences for her family's loss; Chief Officer Doss-Cody attended a wake in N'Quatqua;

Item #11: New & Other Business

a) Mount Currie Open House Celebration; the Board agreed to set a date for the Open House Celebration; the ceremony is scheduled for September 16, 2021;

11:40 hours – board member Howie Smith leaves the meeting via teleconference call;

11:42 hours – board member Howie Smith joins the meeting via teleconference call;

Item #12: Public Question Period

- Constable Annessa Terry plans to distribute COP program information to board members via email by next Friday; board members have been encouraged to submit a list of interested participants from their communities;

11:45 hours – guest STPS Constable Mitch Thevarge leaves the meeting via teleconference call;

11:45 hours – guest STPS Constable Annessa Terry leaves the meeting via teleconference call;

11:46 hours In-Camera

12:26 hours Out of In-Camera

Item #13: In-Camera

- in-camera took place during this meeting from 11:46 to 12:26;

Motion #3 2021-06-17:

Moved by STPS board member Trish Andrew, second by board member Verne Adrian, to approve the in-camera minutes of May 20, 2021. **All in favour/CARRIED**

Item #14: Motion to Adjourn at 12:26 hours on June 17, 2021

Motion #4 2021-06-17:

Moved by STPS board member Trish Andrew, second by board member Howie Smith, to adjourn the meeting at 12:26 hours on June 17, 2021. **All in favour/CARRIED**

Next meeting on Thursday July 15, 2021 by teleconference

Ongoing Action Items from Past Regular Board Meetings

<u>Action Item #7 2020-12-17</u> Send copy of RCMP MOU to board members once its finalized	Chief Officer Doss-Cody	Ongoing
<u>Action Item #3 2021-05-20</u> Distribute to board members the link to the House of Commons discussion that CO Doss-Cody participated in regarding First Nations Policing Enforcement	Chief Office Doss-Cody	Ongoing

<u>Action Item #4 2021-05-20</u> Submit lists of community members interested in the Citizens on Patrol (COP) Program	All 10 STPS board members on behalf of their respective communities	Completed
<u>Action Item #5 2021-05-20</u> Respond to Xaxli'p request for memo to Chief and Council confirming the STPS role of peacekeeping and maintaining safety in community demonstrations	Chief Officer Doss-Cody	Completed

Action Items from the Regular Board Meeting of June 17, 2021

<u>Action Item #1 2021-06-17</u> Provide Info Sheet outlining COP Program and fan out to Board members to distribute to their community members	Chief Officer Doss-Cody	Ongoing
<u>Action Item #2 2021-06-17</u> Policy & Governance committee meeting on Tuesday July 6, 2021 at 1 pm to review Board Manual, policies and CAPG membership; set another meeting date	Trish Andrew Rebecca Barley Chief Dean Nelson Pauline Michell Chief Officer Doss-Cody	Completed
<u>Action Item #3 2021-06-17</u> Distribute the draft version of the updated Board Manual to all board members	Shireen Sumariwalla, Executive Assistant	Completed
<u>Action Item #4 2021-06-17</u> Upload quarterly financial statements to the website	Shireen Sumariwalla, Executive Assistant	Ongoing

<u>Action Item #5 2021-06-17</u> Finance committee to meet in July to discuss the 1 st Quarter financials	Verne Adrian Rebecca Barley Raquel Kane Howie Smith Chief Officer Doss-Cody Pam Lancaster, Finance Clerk	Ongoing
<u>Action Item #6 2021-06-17</u> Create an on-going line item on the regular board meeting agenda for Recruiting	Shireen Sumariwalla, Executive Assistant	Completed
<u>Action Item #6 2021-06-17</u> Confirm with the Executive Assistant the ability to meet on Zoom calls	All board members	Completed

June Meeting Minutes Approval Date	Board Chair -Signature	Board Executive Assistant -Signature
July 15, 2021		